

St. Hildegard Catholic Church
Parish Council Minutes – 6.21.2017
7:00 PM – Church Office

Attendance: Fr. Frank, Myron Rogstad (Chair), Lee Bahm (Vice-Chair), Peter Kraemer, and Pat Anderson, Business Manager

Fr. Frank led the opening prayer.

Myron Rogstad called the meeting to order.

Review and approval of meeting minutes of May 31, 2017

Lee moved to approve the May 31, 2017 minutes; Pete seconded the motion; the motion passed.

Additions to the agenda - None.

Unfinished Business:

- **Parish Planning Questionnaire** – tabled until we have the full council present.
- **Surplus Tents** – Fr. Frank and Lee will go this week to look at the surplus tents that are available free of charge and possibly bring some back.

Committee Reports

Financial:

Financial Statements

- Pat distributed the statement of financial position as of May 31, 2017. The parish reserves are at 3 – 4 months. \$20,000 was moved from the checking account to the demand funds at the Diocese to bring our total demand funds to \$190,111.30.
- The statement of activities report was reviewed. There was repair of the propane tanks so there were some maintenance expenditures this month. There was a net profit of almost \$4000 this month and the net loss for the fiscal year continues to improve. It is anticipated that our projections for a slight net loss due to the kitchen remodeling will come to pass.
- Lee moved to approve the financial statements; Pete seconded the motion; the motion passed.

Maintenance/Capital Progress since the April Parish Council Meeting

- Electrical (Rectory) – This is in progress. Dean has worked on the baseboard heater in the rectory basement and drilling has been done for the carbon monoxide, smoke and fire detector in the furnace room. The electrical wiring in the rectory is not grounded and this should be a future project for repair.
- Picture frames for the priests – Megan Milbradt will be replacing the frames and adding the last three priests to the collection; this project should be completed in the next couple of weeks.
- Statues (Electrical) and repair of the broken finger - The finger has been reattached by Lee; Lee will talk to Dean about the lighting for the statues.
- Cleaning of Light Fixtures in the Church – Pete has completed this; the office fixtures still need cleaning.

- Carpet on Outside Steps (Church and Rectory) – Myron will talk to France about replacing of the carpet on the church and rectory steps.
- Cleaning of the eaves troughs – Myron will ask Aaron about getting this done.
- Tree Removal – No action was taken on removing the pine trees between the rectory and church; it was discussed that we need to trim some branches from them.
- Downspouts – The paint has come off on the down spouts in some spots; the spouts are aluminum and paint won't stick to them.

Liturgy, Ministries and Evangelization

- Stewardship – Nothing to report.

Education, Vocation and Youth

- Vacation Bible School will be July 18-21 from 5:30 – 8:00 p.m.
- Nathan will work on a survey to distribute in August to determine adult faith formation needs.
- Altar Servers' Training – a training for altar servers (current and new) is tentatively set for Aug. 2

New Business

- Fall Dinner Meal Prices – Lee moved that we raise the adult meal price to \$12 and to keep the children prices the same; Pete seconded the motion; motion passed.
- Parish Picnic/Blessing of the Statues – Sept. 24 after the 10:30 a.m. Mass was tentatively set
- Fr. Frank and Pat presented a preliminary budget. The fall dinner receipts amount was increased to \$29,000 since the meal price for adults will be increased to \$12. Postage/shipping will be increased to \$500. The budget will be reviewed again at the next meeting. Pat will get pricing for the replacement of the tables in the office.

The next meeting will tentatively be Wednesday, July 26 at 7 p.m. in the church office. The meeting was ended with a closing prayer and adjourned at 9:10 p.m.

Respectfully submitted,



Pat Anderson
Business Manager