

**St. Hildegard Catholic Church**  
**Parish Council Minutes – 5.31.2017**  
**7:00 PM**

**Attendance:** Fr. Frank, Myron Rogstad (Chair), Lee Bahm (Vice-Chair), Travis Schweitzer, Peter Kraemer, Jason Coombs, and Pat Anderson, Business Manager

**Guests:** Andrea Freidt, Nathan Kuntz, Allen Braun, Monique Kraemer, Kari Bitz and Denise Richter

**Fr. Frank led the opening prayer.**

Myron Rogstad called the meeting to order.

**Review and approval of meeting minutes of April 20, 2017**

Jason moved to approve the April 20, 2017 minutes; Lee seconded the motion; the motion passed.

**Additions to Agenda (none)** – dedication of the statues

**Unfinished Business:**

- ***Parish Planning (Youth) and Adult Education***

Several of the CCD teachers, Denise Richter, Andrea Freidt and Monique Kraemer were invited to provide their input and needs for youth catechesis and for adult education.

Comments provided were:

1) It is important to be involved with the kids and provide more hands on activities; our current books are fantastic

2) Could we start catechesis at a younger age and start at age 3?

3) It is a challenge in kindergarten to keep the attention of the children; hands on and changing to activity based teaching

4) It is helpful to have a list of things that the kids need to learn in the year

5) Could we have a helper with small children and provide 1 time/month a space that is protected and semi-controlled area for 2 – 5 year olds?

6) The high school kids are very busy and there doesn't seem to be interest in a youth group. It was recommended that we push The Rock for the high school kids.

7) Adult education – Nathan would be willing to coordinate if there is interest. The attendance to the Symbolan series this past year was very small. Action: Nathan and Pat will work on a survey for our parishioners to try to assess interest/needs for the adult education area.

Andrea Freidt provided an overview of the Catechesis of the Good Shepherd (a handout summarized the information). Needs with this program:

- Upfront cost to purchase materials (\$6500 or less depending on if parishioners could help make needed items).
- Dedicated space (the church basement could be used however items would need to be transportable and stored in between use if the basement would be used).
- Trained catechists (Monique Kraemer will be trained this summer and next summer).
- Parish support and PC Support

A proposal was provided for start of the program in the fall of 2018 with starting with a level 1 Atrium for 3 year olds and gradually adding to it the next two years (2019: 3 and 4 year olds; 2020: 3, 4 and 5 year olds). A level 2 atrium could be added beyond that as the kids get older and then a level 3 atrium). Andrea is committed to Corpus Christi right now and there may be a buyout option of \$3500 for her. More details will be formulated and presented at the next council meeting.

- **Parish Planning Questionnaire** – The council will resume at the next meeting.

## **Committee Reports**

### **Financial:**

#### ***Financial Statements***

- Pat distributed the statement of financial position as of April 30, 2017. The parish reserves are at 3 months.
- The statement of activities report was reviewed and in April there were no unexpected expenses in April.
- Lee moved to approve the financial statements; Pete seconded the motion; the motion passed.

## **Maintenance/Capital Progress since the April Parish Council Meeting**

- Garage Doors – Travis Schweitzer repaired the rectory garage doors.
- New Valves on Propane Tanks – MVP has replaced the valves.
- Electrical (Rectory) – Fr. Frank will contact Dean Schmitz one more time.
- Carbon Monoxide Detectors (Rectory) – Wiring of one of them needs to be done in the furnace room.
- Picture frames for the priests – Megan Milbradt had emailed an idea for new frames for the priest pictures and to order around 25 of them so we would have a few on hand for future use. The cost would be under \$11/frame. Travis moved to purchase the frames; Jason seconded the motion; the motion passed.
- Statues (Electrical) and repair of the broken finger. Lee will take care of it and follow up with Jim Heisler as needed.
- Bird Feeder – Lee has fixed the bird feeder.

- Weather stripping on the east double church doors – Myron has fixed them.
- Cleaning of the light fixtures in the church – Pete Kraemer will take charge of this.

#### **Liturgy, Ministries and Evangelization**

- Fr. Frank would like to bless the statues outside before one of our Sunday Masses.
- Stewardship – Nothing to report.

#### **Education, Vocation and Youth**

- Vacation Bible School will be July 18-21 from 5:30 – 8:00 p.m.

#### **New Business**

- Budget planning will need to be done in June for the new fiscal year. Discussion was held on whether there would be tuition assistance for students from St. Hildegard attending Light of Christ Schools in the fall. \$600/student will be provided and the assistance will be sent to LOCSE in July. Pat will place a notice in the bulletin for parishioners to contact her by June 30 for tuition assistance.
- Fr. Frank will follow up with Dion Bitz about surplus tents that are available.

The next meeting will be Wednesday, June 21 at 7 p.m. in the church office. The meeting was ended with a closing prayer and adjourned at 9:25 p.m.

Respectfully submitted,



Pat Anderson  
Business Manager