

St. Hildegard Catholic Church
Parish Council Minutes – 4.20.2017
7:00 PM

Attendance: Fr. Frank, Myron Rogstad (Chair), Lee Bahm (Vice-Chair), Travis Schweitzer, Peter Kraemer and Pat Anderson, Business Manager **Absent:** Jason Coombs

Fr. Frank led the opening prayer.

Myron Rogstad called the meeting to order.

Review and approval of meeting minutes of January 19, 2017

Travis moved to approve the January 19, 2017 minutes; Lee seconded the motion; the motion passed.

Additions to Agenda (none)

Committee Reports

Financial:

Financial Statements

- Pat distributed the statement of financial position as of March 31, 2017 and the July 1 – March 31, 2017 statement of activities.
- The statement of activities report was reviewed and our church repairs are higher than budgeted. Part of this is due to the replacement of the water heater, moving of electrical outlets in the office for the cabinet installation, electrical work at the back of the church and the replacement of the heat exchanger in the furnace.
- Pete moved to approve the financial statements; Travis seconded the motion; the motion passed.

Maintenance/Capital Progress since January Parish Council Meeting

- Kitchen (Sink) – the new sink has been reinstalled and previous issues resolved.
- Emergency lights in church – batteries have been replaced and electrical work done
- Electrical (rectory) – Father will call Dean Schmitz again
- Carbon Monoxide Detectors (Rectory) – Dean Schmitz will be asked to hardwire the one in the furnace room; the detector on the main floor is working.
- Loose panel by Moses window – Myron has fixed.
- Hanging of pictures removed from the office – Megan Milbradt is exploring a potential option of how these could be redone.

- Snow removal appreciation – a gift card was purchased for Ron Aberle in appreciation for the snow removal.
- Church furnace – the heat exchanger in the furnace was replaced for \$575.

New Maintenance Requests

- Bird Feeder – Lee will fix it.
- Weather stripping on garage doors – needs to be torn down and put back together; Travis and Lee will get to this in the next couple of weeks.
- Weather stripping on the east double church doors – Myron will take care of this.
- Follow up needs to be done with Jim Heisler regarding the outside statues and the electrical.

Liturgy, Ministries and Evangelization

- Training of ushers (emergency preparedness) – Feb. 18 and 19 Completed. Casey Rogstad has been sent a thank you and gift card for conducting the AED training.
- God Share Appeal Weekend is May 6 and 7
- Fr. Frank would like to bless the statues outside before one of our Sunday Masses.

Education, Vocation and Youth

- CCD classes for the year will wrap up on April 26 with the exception of second grade.
- First Communion Sunday will be May 7 and there are 9 first communicants. Fr. is going to add a 8:30 a.m. Mass on that day since the 10:30 a.m. Mass will be full with first communicants and their family and friends.
- Altar society will be serving a reception after the first communion Mass and will be serving ham, buns, scalloped potatoes, cake and beverages. Parishioners will be asked to fill in with salads and hot dishes.
- Vacation Bible School will be July 18-21.

New Business

- 1) Correspondence from Real Presence Radio** – a thank you was received for the donation to Real Presence Radio.
- 2) ND Right to Life** – a letter was received from NDRTL for a donation. Lee moved that we donate to NDRTL what we gave last year; Travis seconded the motion; the motion passed.
- 3) PC Planning Questionnaire** – Fr. Frank distributed a brief questionnaire for members to help in identifying parish needs and priorities. Members were asked to give some thought and time to completing the questionnaire and we will discuss the questions at our next meeting. It was identified that a major priority of our parish is our youth. Denise Richter, Monique Kraemer and Andrea Freidt will be asked to attend the next meeting to provide input on the needs of our youth. Travis Schweitzer will ask his boys

about the ROCK and Nathan Kuntz will be asked regarding the adult faith formation needs. Some maintenance items identified were: a.) put new valves on propane tanks, b.) electrical at rectory, c.) statues – electrical.

- 4) Demand Funds** – Lee moved to take \$20,000 from the parish checking account and send to the Diocese of Bismarck to have added to the St. Hildegard demand fund account; Pete seconded the motion; the motion passed.

The next meeting will be Wednesday, May 31 at 7 p.m. in the parish basement. The meeting was ended with a closing prayer and adjourned at 8:25 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Pat Anderson".

Pat Anderson
Business Manager