

St. Hildegard Catholic Church
Parish Council Minutes – 1.19.2017
7:00 PM

Attendance: Fr. Frank, Myron Rogstad (Chair), Gary/Coreen Richter (Vice-Chair), Josey Milbradt, Jason Coombs, Peter Kraemer, Lee Bahm, and Pat Anderson, Business Manager

Fr. Frank led the opening prayer.

Myron Rogstad called the meeting to order.

Welcome to New Parish Council Members – Lee Bahm and Peter Kraemer

- Lee Bahm and Peter Kraemer were welcomed to the parish council. The parish council constitution/bylaws and the parish council term list were distributed to members.
- Myron Rogstad will serve as council president and Lee Bahm as vice president in 2017.

Review and approval of meeting minutes of October 13, 2017

Jason moved to approve the October 13, 2016 minutes; Lee seconded the motion; the motion passed.

Additions to Agenda (none)

Committee Reports

Financial:

Financial Statements

- Pat distributed the statement of financial position as of December 31, 2016 and the July 1 – December 31, 2016 statement of activities.
- The statement of activities report was reviewed and no unusual expenses have been incurred since the last parish council meeting.
- Lee moved to approve the financial statements; Gary seconded the motion; the motion passed.

Maintenance/Capital:

Kitchen (Sink)

- Northern Plains will install the sink at no cost to the parish next week. The sink needs to be lowered to match the counter so that water can drain into the sink from the drying rack.

Emergency Lights

- Four out of the five batteries need replacing in the emergency lights. Myron will contact Magnum Electric.

Electrical (Rectory) and Carbon Monoxide Detectors

- Two carbon monoxide detectors have been installed. Fr. has talked to Dean Schmitz about the electrical needs for the rectory.

Electrical (Church)

- Pat reported that the electrical outlet in the SW corner of the church is not working and that the ladies would like to have an outlet in the SE corner by the built in storage. Myron will follow up with Magnum Electric.

Loose Church Panel

- Pat reported that one of the panels below the Moses stained window is loose. Myron will repair this.

Pictures from the Office

- *The pictures that were taken out of the office need to be hung. It was suggested that they be hung on the north wall of the basement. Myron will scope this out.*

Snow Removal

- *Ron Aberle has done an outstanding job with snow removal and he has not charged the church. The council suggested providing him with a \$100 gift card to Bistros.*

Liturgy, Ministries and Evangelization:

Usher Training (Emergency Preparedness; Collection, etc.)

- Training of ushers will take place after Masses during the weekend of Feb. 18/19. Casey Rogstad will be here to demonstrate using of the AED and Fr. will provide some training on mindful watching, handling the collection, care of the premises etc.

Meet and Greet

- There will be a Meet and Greet with a German Parish Potluck on February 12.

Stewardship Committee Meeting

- Val and Nathan Kuntz are willing to serve on the stewardship committee; no other volunteers have come forth.
- It was suggested to laminate our stewardship prayers. Pat will order a new supply of them and Coreen was authorized to purchase a laminator and film. She will laminate the cards.

Education, Vocation and Youth

- Monique Kraemer is interested in attending Catechesis training of the Good Shepherd. Fr. suggested that we help fund this training. The training cost is \$100 for those serving in the Diocese of Bismarck through their faith formation programs; otherwise the cost is \$500.

New Business

Conflict of Interest and Disclosure Policy

- The Diocese has a Conflict of Interest and Disclosure Policy that we must provide to those serving in positions that may result in a conflict of interest. A conflict of interest is when there is a situation in which financial or personal considerations may compromise or impact decisions. If there are any actual or possible conflicts of interest, a person needs to disclose that. Disclosure statements were distributed to parish council members to complete.

Sponsor Request for Real Presence Radio

- Real Presence Radio has asked if St. Hildegard would be a sponsor for their annual fundraising banquet on Feb. 20th. Jason moved that St. Hildegard sponsor \$500 for the event; Pete seconded the motion; the motion passed.

Pavilion

- Fr. asked that this be put on the next agenda for the building of a storage pavilion with 3 overhead doors that could be used for storage and for the fall dinner.

The next meeting will be Thursday, April 20 at 7 p.m. in the parish rectory. The meeting was ended with a closing prayer and adjourned at 8:20 p.m.

Respectfully submitted,



Pat Anderson
Business Manager