

St. Hildegard Catholic Church
Parish Council Minutes – 7.26.2017
7:00 PM – Church Office

Attendance: Fr. Frank, Myron Rogstad (Chair), Jason Coombs, Travis Schweitzer, Peter Kraemer, and Pat Anderson, Business Manager

Fr. Frank led the opening prayer.

Myron Rogstad called the meeting to order.

Review and approval of meeting minutes of June 21, 2017

Pete moved to approve the June 21, 2017 minutes; Jason seconded the motion; the motion passed.

Additions to the Agenda – None

Committee Reports

Financial:

Financial Statements

- Pat distributed the fiscal yearend financial statements. The fiscal yearend income/expenses were very close to the projected budget. Our parish checking account has adequate operating reserves.
- The fiscal year 2017-2018 budget has been updated with the recommendations from the last parish council meeting. The budget has been approved with projected income at \$166,796 and expenses at \$150,590.
- Pete moved to approve the financial statements; Jason seconded the motion; the motion passed.

Maintenance/Capital Progress since the June 21 Parish Council Meeting

- Electrical (Rectory) – This is in progress. Dean has fixed the outlet in the rectory bathroom and he has taken the electric heater from the basement to repair. Dean will be back to continue to work on the repairs.
- Picture frames for the priests – Megan Milbradt has ordered the inscriptions for the past 3 priests that show the time at St. Hildegard. She will be hanging the frames very soon.
- Statues (Electrical) and repair of the broken finger – Fr. reported that Lee has visited with Dean about the lighting for the statues.
- Cleaning of Light Fixtures in the Office – Pete has completed this.
- Carpet on Outside Steps (Church and Rectory) – Myron presented a bid of \$1620.58 for the carpet on the steps. Travis moved to accept the bid; Pete seconded it. Myron will call France to get the project done.
- Cleaning of the eaves troughs – Fr. will talk to Aaron Vetter.
- Tree Trimming – after the meeting tonight the parish council members will assess.
- Downspouts – Jim Heisler took care of the down spouts and they have been redone.

Liturgy, Ministries and Evangelization

- Stewardship – Nothing to report.

Education, Vocation and Youth

- Altar Servers' Training – a training for altar servers (current and new) has been set for Aug. 2
- Nathan will have the survey for the parish to gather input on adult faith formation interests to distribute in August.

New Business

- CARES Self Inspection Report– Lee Bahm will be asked to complete the report. Myron can help if needed.
- Fall Dinner Meeting – the department heads will meet on Tuesday, August 1 at 7 p.m. It was recommended that Fr. announce after Mass for people to sign up to help and that Pat place in the bulletin that there won't be an elephant white sale this year and that Mass on Sept. 10 will be at 10 a.m.
- Parish Picnic/Blessing of Statues – Pat will prepare a work and food list. Myron and Travis will grill; Fr. Frank will purchase groceries; Pete and Jason will help with set up and take care of garbage.
- Budget Planning – Pat asked for any additional budget needs. The council asked that Pat contact Gary Richter to determine if the parking lot needs to be sealed and if so, to have Northern Improvement take care of it. Pat and Fr. Frank did look into the cost of tables for the office and two new ones have been ordered.
- Fr. Frank discussed that the tables in the basement are showing wear and tear and some of them are dirty. He asked the council to review our policy for loaning of them – tabled until the next meeting.
- It was requested that on our next agenda we talk about our sanitation services as Dakota Management has been sold to Waste Management. It was also discussed on whether the dumpster should be moved as someone else is using the dumpster to dispose of their garbage. Travis will talk to Ron Aberle about possible areas to move the dumpster to the east of the rectory.
- Parish planning – a summary of responses to the parish planning questions was distributed. The proposal for the Catechesis of the Good Shepherd was also distributed. The council agreed that we need to spend some time on this and that it would be in the best interests of the parish to develop a 7 year plan. A meeting specifically for this purpose will be set for the end of Sept. or beginning of October.

Respectfully submitted,



Pat Anderson
Business Manager